



"Together We Aspire, Act, and Achieve"

Dustin Degen, 6-12 Principal

301 West Maple
Beresford, SD 57004-2160
Phone (605) 763-4293
Fax (605) 763-5305

Date of Request _____

School _____

Fax Number _____

Address _____

Phone Number _____

According to the Final Regulations – Family Educational Rights and Privacy Act (Buckley Amendment), it is no longer necessary to obtain written consent to release educational records for students. It states that school officials, including teachers within the educational institution and officials of other school systems in which the student may intend to enroll, may receive a student’s record without a written consent for such release.

We would appreciate the regular education and special education records (if any) for:

Student’s Name _____

Student’s Date of Birth _____

Student’s Grade _____

Please include the student’s birth certificate, health and immunization records, courses taken, grades, attendance records, standardized achievement test scores, transcripts, co-curricular activities, psychological and special education records, and any other information pertaining to education for the above-named student.

Thank you for your prompt attention to this matter.

Sincerely,

Dustin Degen
High School Principal
(605) 763-2145
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